**FEE SCHEDULE**

**Kleberg County Clerk**

**Salvador Sonny Barrera III**

**P O Box 1237 Kingsville, TX 78363**

**(361) 595-8548 / Fax (361) 593-1355**

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| **BIRTH CERTIFICATES –  *Abstract Birth Certificate if born outside Kleberg County*** |
| Search / Certificate /County Clerk Fee | LGC§118.051(a), TAC§ 181.22HSC§ 191.0045 | $20.20 |
| Vital Statistic Fee | HSC§191.0045 | 1.80 |
| Vital Statistic Preservation Fee | HSC§191.0045 | 1.00 |
|  | **TOTAL** | **$23.00** |
| **DEATH CERTIFICATES – *Death in Kleberg County Only*** |
| Search / Certificate /County Clerk Fee | LGC§118.051(a), TAC§ 181.22 (b)(s)HSC§ 191.0045 | $20.00 |
| Vital Statistic Preservation Fee | HSC§191.0045 | 1.00 |
|  | **TOTAL** | **$21.00** |
| Each Additional Copy if Ordered at the same time |  |  |
|  County Clerk Fee | HSC§191.0045 | $3.00 |
|  Vital Statistic Preservation Fee | HSC§191.0045 | 1.00 |
|  | **TOTAL** | **$4.00** |
| **BIRTH AND DEATH VERIFICATION – *Kleberg County Only*** |
| Search Fee | LGC§118.015 (a), TAC§181.22 (g) | **$10.00** |
| **MARRIAGE LICENSE  *without Texas Premarital Certificate*** |
| Marriage License Fee | LGC §118.011 (a)(7) | $60.00 |
| Records Management | LGC §118.011 (b)(2) | 10.00 |
| Records Archive Fee | LGC §118.011 (f) | 10.00 |
| Courthouse Security Fee | LGC §291.008 (d) | 1.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | 1.00 |
|  | **TOTAL** | **$82.00** |
| **MARRIAGE LICENSE** ***with Texas Premarital Certificate*** |
| Marriage License Fee | LGC §118.011 (a)(7), FC§ Sec 2.204 (4) | *waived* |
| Records Management | LGC §118.011 (b)(2) | $10.00 |
| Records Archive Fee | LGC §118.011 (f) | 10.00 |
| Courthouse Security Fee | LGC §291.008 (d) | 1.00 |
| Vital Statistic Preservation Fee | HSC §191.0045 | 1.00 |
|  | **TOTAL** | **$22.00** |
| **INFORMAL MARRIAGE** |
| Marriage License Fee | LGC §118.011 (a)(8) | $25.00 |
| Records Management | LGC §118.011 (b)(2) | 10.00 |
| Records Archive Fee | LGC §118.011 (f) | 10.00 |
| Courthouse Security Fee | LGC §291.008 (d) | 1.00 |
| Vital Statistic Preservation Fee | HSC §191.0045 | 1.00 |
|  | **TOTAL** | **$47.00** |
| **CERTIFIED COPY OF MARRIAGE LICENSE –** ***Kleberg County Records Only***  |
| Search / Certificate / County Clerk Fee | TAC§181.22(b)(s), HSC§191.0045 | $20.00 |
| Vital Statistics Preservation Fee | HSC §191.0045 | 1.00 |
|  | **TOTAL** | **$21.00** |
| **ASSUMED NAME CERTIFICATE** |
| Recording Fee  | TX Business & Commerce Code§ 71.55(a)(1)(2) | $2.00 |
| Records Management | LGC §118.011 (b)(2) | 10.00 |
| Record Archive | LGC§ 118.011 (f) | 10.00 |
| Courthouse Security | LGC §291.008 (d) | 1.00 |
|  | **TOTAL** | **$23.00** |
| EACH ADDITIONAL NAME INDEXED | TX Business & Commerce Code§ 71.55(a)(2) | .**50** |
| **ASSUMED NAME ABANDONMENT** |
| Recording Fee | TX Business & Commerce Code§71.55 | $2.00 |
| Records Management | LGC §118.011 (b)(2) | 10.00 |
| Records Archive | LGC§ 118.011 (f) | 10.00 |
| Courthouse Security | LGC §291.008 (d) | 1.00 |
|  | **TOTAL** | **$23.00** |
| EACH ADDITIONAL NAME INDEXED |  | **.50** |
| **ASSUMED NAME COPIES** |
| Certified Copies | LGC §118.011 (a)(3) & LGC§118.0145 | **$6.00** |
| Uncertified Copies (plain copy) | LGC §118.011 (a)(4) & LGC§118.0145 | **$1.00** |
| **COPIES** |
| Copies (per page)  | LGC §118.011 (a)(4) & LGC§118.0145 | **$1.00** |
| **CERTIFIED COPIES** |
| Copies (per page)  | LGC §118.011 (a)(3) & LGC§118.0145 | **$1.00** |
| Certification (per document) | LGC §118.011 (a)(4) & LGC§118.0145 | **$5.00** |
| **AUTHENTICATED COPIES** |
| Certification (Clerk certifies twice) | LGC §118.011 (a)(3) & LGC§118.0145 | **$10.00** |
| **OCCUPATIONAL DRIVER’S LICENSE** |  |  |
| Civil Court Fees |  | $40.00 |
| Records Management Fund |  | 5.00 |
|  Records Archive Fee  |  | 10.00 |
| Amended Courthouse Security |  | 5.00 |
| Law Library |  | 35.00 |
| Judicial Fee |  | 40.00 |
| Indigent Legal Services |  | 10.00 |
| Judiciary Support – Criminal |  | 42.00 |
| Judiciary Fees – Civil |  | 2.00 |
| E-File Filing Fee |  | 30.00 |
| Copies |  | 4.00 |
|  | **TOTAL** | **$223.00** |
| **CD – EACH**  |
| Weekly | LGC§ 118.011 (c) | **$15.00** |
| Monthly | LGC§ 118.011 (c) | **$40.00** |
| **MILITARY DISCHARGE RECORDS (DD214)** |
| Filing | LGC 118192.002 (b) | $0.00 |
| Certified Copy | GC 603.003(a) | 0.00 |
|  | **TOTAL** | $0.00 |
| **POSTING FORECLOSURE SALE** |
| Recording Fee | TX Property Code§ 51.002 (f) | $2.00 |
| Courthouse Security Fee | LGC §291.008(d) | 1.00 |
|  | **TOTAL** | **$3.00** |
| *Trustee and Foreclosure Sales are conducted the first Tuesday of every month and will be located on the West side steps outside of the Courthouse.* |

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| **Texas Property Code 11.003, effective January 1, 1982**: Requires that each grantee’s mailing address be in or attached to any document conveying real property executed after December 31, 1981. ***If address of*** ***each grantee is not included***, **the payment of a penalty filing fee equal to the greater of (1) twice the statutory filing fee for the filing of such document with the County Clerk or (2)$25.00 will be required**. ***This******fee is in addition to regular filing fee***. ***LGC 191.007(c)(h)****:* Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the headings on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper. ***LGC 191.007(e)(h)***: Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature.***LGC 191.007(3)***: Printed in type no smaller than 8 point type. ***Property Code 12.001 (b) & 12. 011***: Must have an original signature and proper acknowledgement.  |
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| Property records from January 1987 to present have been scanned and can be searched on line by going to [**www.co.kleberg.tx.us**](http://www.co.kleberg.tx.us) under the County Office tab and by using the link provided or by using  [**https://www.texasonlinerecords.com**](https://www.texasonlinerecords.com/)  |
| **REAL PROPERTY RECORDING** |
| Recording Fee (first page) | LGC§118.011 | $5.00 |
| Records Management | LGC§118.011 (b)(2) | 10.00 |
| Records Archive | LGC§118.011 (f) | 10.00 |
| Courthouse Security | LGC§291.008(d) | 1.00 |
|  | **TOTAL (first page)** | **$26.00** |
| Each additional page or part on which there are visible marks of any kind | LGC§118.011(a)(1) | **$4.00** |
| Each **additional** NAME to be indexed **in** **excess of five** (5) | LGC§118.011(a)(2) | **.25** |
| **FEDERAL TAX LIEN / RELEASE OF LIEN (IRS)** |
| Recording Fee | LGC§118.011 | $5.00 |
| Record Management | LGC§118.011 (b)(2) | 10.00 |
| Record Archive | LGC§118.011 (f) | 10.00 |
| Courthouse Security | LGC§291.008(d) | 1.00 |
|  | **TOTAL** | **$26.00** |
| **STATE TAX LIEN/RELEASE OF LIEN (STATE COMPTROLLER)** |
| Recording Fee | LGC§118.025(c) | $5.00 |
| Record Management | LGC§118.011 (b)(2) | 10.00 |
|  | **TOTAL** | **$15.00** |
| **PLATS/ MAPS** |
| Recording Fee | LGC§118.025(c) | $35.00 |
| Record Management | LGC§118.011 (b)(2) | 10.00 |
| Record Archive | LGC§118.011 (f) | 10.00 |
| Courthouse Security | LGC§291.008(d) | 1.00 |
|  | **TOTAL** | **$56.00** |
| **RETURNED CHECK FEE** |
|  | LGC 118.011 (b)(1) | **$30.00** |
| **PLAT COPIES** |
| Copies on a plat scanner (per page) | LGC§118.011(c) | **$10.00** |
| Copies made on a copier (per page) | LGC§188.011 (a)(4) | **$1.00** |
| **CATTLE BRAND APPLICATION / RELEASE OF OWNERSHIP (ONE LOCATION)** |
| Recording Fee (one brand/one location/ one animal type) | LGC§118.020(a)(9) &TX Ag Code §144.041 | $5.00 |
| Record Management | LGC§118.011(b)(2) | 10.00 |
| Record Archive | LGC§118.011(f) | 10.00 |
| Courthouse Security | LGC§291.008(d) | 1.00 |
|  |  **TOTAL** | **$26.00** |
|  |  |  |
| **CATTLE BRAND APPLICATION / RELEASE OF OWNERSHIP (ALL LOCATIONS)** |
| Recording Fee (one brand/one location/ one animal type) | LGC§118.020(a)(9) &TX Ag Code §144.041 | $5.00 |
| Record Management | LGC§118.011(b)(2) | 10.00 |
| Record Archive | LGC§118.011(f) | 10.00 |
| Courthouse Security | LGC§291.008(d) | 1.00 |
|  |  **TOTAL** | **$46.00** |
| **APPLICATION FOR PROBATE OF WILL / LETTERS TESTAMENTARY / INDEPENDENT – DEPENDENT** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Support Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Judge’s fee | LGC§118.101 | 2.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
|  | **TOTAL** | **$305.00** |
| **APPLICATION FOR PROBATE OF WILL AS MUNIMENT OF TITLE** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Support Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Judge’s Fee | LGC§118.101 | 2.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
|  | **TOTAL** | **$305.00** |
| **APPLICATION FOR A FOREIGN WILL AND ISSUANCE OF LETTERS TESTAMENTARY** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Support Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Judge’s fee | LGC§118.101 | 2.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
|  | **TOTAL** | **$305.00** |
| **SMALL ESTATE** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Support Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
|  | **TOTAL** | **$198.00** |
| **GUARDIANSHIP** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 210.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Support Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
|  | **TOTAL** | **$408.00** |
| **APPLICATION TO CONVERT TEMPORARY ADMINISTRATION TO PERMANENT**  |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
|  | **TOTAL** | **$193.00** |
| **APPLICATION TO CONVERT TEMPORARY GUARDIANSHIP TO PERMANENT** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
|  | **TOTAL** | **$193.00** |
| **DETERMINATION OF HEIRSHIP** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 210.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Supp Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
|  | **TOTAL** | **$408.00** |
| **DETERMINATION OF HEIRSHIP AND APPLICATION FOR LETTERS ADMINISTRATION** |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | $40.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
| Judiciary Fund | LGC§ 118.052 (2)(A) | 40.00 |
| Law Library Fee | LGC§ 323.023 | 35.00 |
| Supp Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Judge’s Training Fee | LGC§118.064 | 5.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Judge’s Fee | LGC§118.101 | 2.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
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| **SECOND ACTION** |  |  |
| Clerk’s Fee – New Suit | Gov. Code§51.715 | 40.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Sheriff Fee | LGC§118.131 EC§51.503 | 105.00 |
|  | **TOTAL** | **$498.00** |
| **ADVERSE ACTION** |
| Adverse Probate Action | LGC§118.052(2)(C) | $40.00 |
| Records Management & Preservation Fee | LGC§118.052(3)(G) | 5.00 |
| Court Records Preservation Fee | Gov. Code§51.708 | 10.00 |
| Courthouse Security | LGC§291.008 | 3.00 |
| Basic Civil Legal Services for Indigents | LGC§133.153 | 10.00 |
| Supp Court-Initiated Guardianship Fee | LGC§118.052 (2)(E) | 20.0 |
| Electronic Filing Fee | Gov. Code§51.851 | 30.00 |
|  | **TOTAL** | **$118.00** |
| **CLAIM** |
| Filing Fee | LGC§118.052 (2)(D) | $10.00 |
| Courthouse Security Fee | LGC§291.008 | 1.00 |
| Records Management & Preservation Fee | LGC§118.052 (3)(G) | 5.00 |
|  | **TOTAL** | **$16.00** |
| **LETTERS OF TESTAMENTARY** |
|  | LGC §118.052 (3)(D) | **$2.00** |
| **CITATIONS** |
|  | LGC §118.052 (3)(A) | **$4.00** |
| **CIVIL JURY FEE** |
| Civil Jury Fee | GOV. CODE §51.604 | **$40.00** |
| **INVENTORY FILED AFTER 90 DAYS** |
| Filing Fee | LGC §118.052(2)(B)(i) | 25.00 |
| Judge’s Fee | LGC §118.101 (11) | 2.00 |
|  | **TOTAL** | **$27.00** |
| **ANNUAL ACCOUNT** |
| Filing Fee | LGC §118.052(2)(B)(iv) | 25.00 |
| Judge’s Fee | LGC §118.101 (11) | 2.00 |
|  | **TOTAL** | **$27.00** |
| **FINAL ACOUNT WITH CITATION POSTING** |
| Sheriff Fee | LGC §118.131 EC §51.053 | $105.00 |
| Filing Fee | LGC §118.052 (2)(b)(iv) | 25.00 |
| Judge’s Fee | LGC §118.101 (11) | 2.00 |
|  | **TOTAL** | **$132.00** |
| **ANNUAL REPORT OF PERSON (GUARDIANSHIP)** |
| Filing Fee | LGC §118.052 (2)(b)(vi) | $10.00 |
| Judge’s Fee | LGC § 118.101 (11) | 2.00 |
|  | **TOTAL** | **$12.00** |